



2015-2016 Parent Handbook

Approved
Workmen
Are
Not
Ashamed

Awana Club Handbook
Cibolo Valley Baptist Church

Updated August 2015

MESSAGE FROM THE COMMANDER

Thank you for your interest in the Cibolo Valley Awana club. This Awana Parent Handbook is designed to introduce you and your child(ren) to the CVBC Awana Club and provide important dates and communication. Awana stands for "Approved Workman Are Not Ashamed," from 2 Timothy 2:15 – "Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the Word of Truth."

Our prayer is that your child(ren) will come to know, love, and serve the Lord Jesus Christ. We look forward to working together with you to achieve this goal. Thank you for entrusting your child(ren) to our care as we encourage them in their study and memorization of God's Word. Awana teaches team work and cooperation among clubbers, and also strives to enhance a child's self-esteem through awards and recognition.

To help your child grow in these areas through Awana, please:

- Encourage your clubber to come each week in uniform with his/her Bible and Awana handbook!
- Help your clubber learn their handbook sections each week!
- Show an interest in your clubber's achievements!

If there is anything I can do to help or encourage you or your child(ren), please let me know.

Angela Rojas

Angela Rojas
Awana Commander
awana@cibolovalleychurch.org

AWANA LEADERSHIP

Pastor	Jeff Roman	210-758-1185
Children's Ministry Director	Christi Day	210-454-2440
Commander	Angela Rojas	804-920-3878
Secretary	Rachel Garrett	210-391-5402
Puggles Director	Stella Herro	210-409-7268
Cubbies Director	Natasha Weaver	210-347-7324
Sparks Director	Steffanie Lane	210-862-3920
T&T Girls Director	Amanda Rice	210-818-2213
T&T Boys Director	Kevin Weaver	210-380-5688
Trek/Journey Directors	Tommy Lane & Scott Vernon	210-667-7362 & 210-867-8862
Transportation	Jo Hogue & Gloria Hill	210-912-7731 & 210-313-4413
Games Directors	Jon Wilson & Ronnie Garrett	210-608-1826 & 830-781-5929

Puggles: Boys & girls 2 & 3 years old (not potty trained)

Cubbies: Boys & girls 3 & 4 years old (potty trained and out of diapers)

Sparks: Boys & girls K – 2nd Grade

Truth & Training: Boys & Girls (separated) 3rd – 6th Grade

Trek: Boys & Girls 7th-8th Grade

Journey: Boys & Girls 9th – 12th Grade

On behalf of all the dedicated Leaders in our club, we would like to give you and your family a warm welcome to our Cibolo Valley Baptist Church **Awana** program!

Awana runs on the strength of its great volunteer staff. All of our volunteers are background-checked and trained. If you wish to help train Awana clubbers, you will need to interview with either the Commander or a Children's Ministry Director and submit to the appropriate background checks. To volunteer, or for more information, contact Commander Angela Rojas at awana@cibolovalleychurch.org

CVBC AWANA CLUB POLICIES

The care and safety of your children are our utmost concern. Therefore, we have adopted the following policies:

REGISTRATION

All children must be registered. Registration forms contain pertinent information in case of an emergency. We must know how to contact parents and/or your family doctor if your child needs help. We must also know of any allergies or special conditions your child may have.

DROP OFF AND DISMISSAL POLICIES

Club begins at 4:00pm. Please do not deliver your child earlier than 3:45 pm and please stay with them until there is adequate supervision by Awana Leaders.

Puggles, Cubbies and Sparks: Please pick your child up at the classroom door. Children must be dismissed to a parent or other designated person. Prior coordination is required if another person, besides the parent/guardian picks up the child. Children must not be allowed to play unsupervised before or after club meeting. The church might have other activities going on and this behavior is disruptive and unsafe. We want to prevent any type of injury from happening to our club members. It is important that children develop respectful behavior while on church property. Please help us to enforce this policy.

PERSONAL BELONGINGS

Please allow your child to bring only the required items to club. Toys or similar personal belongings should be left at home. Cell phones are permitted if desired by parents but we ask that phones be turned off during club so as not to create a distraction or disturbance.

HEALTH

We must keep in mind the health of the entire group. Therefore, if your child is not feeling well, or might be contagious, please keep him/her home until your child is feeling better. Your child's immunizations must be up to date.

CHECK IN

Clubbers should check in between 3:45pm and 4:00pm in their classrooms. Leaders will take attendance and award bucks for Bibles, club handbook, wearing their uniform, going to Church and bringing a friend. Leaders may also give extra points for other club assignments of their choice. Points are accumulated and clubbers may spend them at our Awana store, which is held twice a year.

CLUB SCHEDULE

Club meetings are divided into three parts: Handbook time, Council time and Game Time (approx. 30 minutes each). Clubs will vary in the order in which they do these activities. Parents are welcome to stay for any of these activities.

DISMISSAL

Club ends at 6:00pm. We ask that you pick your child up promptly at that time.

Handbook time is your child's opportunity to recite the Bible verses he/she has memorized at home during the week. Their hard work is rewarded with awards and Awana Bucks that can be spent at our Awana Store! Their achievements are recognized weekly during the flag ceremony.

During **game time** the children play fun challenging games with each other. Children earn additional Awana Store Bucks for participation and team achievements.

Council time is learning time. We present the Gospel of Jesus Christ and assist the children in their spiritual growth. We teach the children ways they can serve Christ and how to apply Scripture to their daily lives. We explore many wonderful Bible truths through stories, games, and other age-appropriate teaching methods.

Awana is an exciting, life-building ministry and we are glad your family has chosen to be a part of it!

CIRCLE TIME/FLAG CEREMONY

Circle Time begins on the Awana circle at 4:00pm sharp.

It is led by the Commander. We begin circle time with pledges to the American flag, the Christian flag and the Awana flag, followed by the Awana Song and an opening prayer. Announcements are made and awards are presented to the clubbers. Clubbers are then dismissed, by club, to their classroom.

- **PLEDGES & SONG**

- **AMERICAN FLAG**

“I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible with liberty and justice for all.”

- **CHRISTIAN FLAG**

“I pledge allegiance to the Christian flag and to the Savior for whose kingdom it stands, one brotherhood uniting all Christians in service and in love.”

- **AWANA FLAG**

“I pledge allegiance to the Awana flag which stands for the Awana Clubs, whose goal is to reach boys and girls with the Gospel of Christ and train them to serve Him.”

- **AWANA SONG**

Firmly Awana stands, led by the Lord's Command
Approved workmen are not ashamed
Boy's and girls for His service claim.
Hail Awana, on the march for youth
Hail Awana, holding forth the truth
Building lives on the Word of God, Awana stands.
Our Savior following, with steps unfaltering, and
Love unaltering, His Praise we sing
His Banner over us, in service glorious,
We'll fight victorious, for Christ our King.
YOUTH ON THE MARCH

AWANA MEETING SCHEDULE

All clubs will meet on Sunday evenings from 4:00-6:00pm. Children must be at least two years old by September 1 of the club year to participate in the program.

Please make a note on your calendar of holidays and other club events!

2015

July 23, 2015 Online Registration Starts
August 29 - Ice cream social and registration
September 13 - Awana program starts
September 20 - Awana Sunday, staff meeting
Bring a friend contest begins
September 27 - Double Bucks night
October 4 - Big Penny Mission Contest Starts,
Double Bucks night
October 11 - Crazy hair/hat night
October 18 - Theme Song contest/ Awana
Sunday
October 25 - Bible character night/ Big Penny
Ends
November 1 - Thankful Handful Can full
November 8 - Thankful Handful Can full /
Pizza Party Veterans Day
November 15 - Thankful Handful Can full /
Awana Sunday
Sunday November 22 - Thankful Handful Can
full
November 29 - No Awana - Thanksgiving
December 6 - Favorite Christmas Sweater
December 13 - Awana store/Everyone's
birthday
December 20 - Christmas Party
December 27 - No Awana (Christmas)

2016

January 3 - No Awana (New Year)
January 10 - Double Bucks night
January 17 - Awana Sunday
January 24 - Snowman Night
January 31 - Team Spirit Night/ Grand Prix
goes on sale
February 7 - No Awana/ Super Bowl
February 14 - Choc Kiss contest begins, We
love our Presidents
February 21 - Awana Sunday
February 28 - Choc Kiss Contest Ends
March 4 - Pit party 6:00p - 8:00p
March 6 - Fruit of the Spirit
March 13 - Take up your cross and wear it
March 19 - Grand Prix registration 10:00am
March 20 - Awana Sunday
March 27 - No Awana Easter
April 3 - Picture Night
April 10 - Awana Fever
April 17 - Awana Sunday
April 24 - Double Bucks
May 1 - Awana Store/ last night to
complete book
May 8 - No Awana Mother's Day
May 15 - Awards Ceremony

TRANSPORTATION MINISTRY

We prefer that you bring your child to club. One of the benefits is that you can see first-hand what your child is doing. However, we know that work/home schedules may prevent you from doing so. If you are not able to make other arrangements, we can provide transportation to and from church so that your children may come to club. Each van/bus will have a driver and an assisting adult. This service is free of charge.

We do have the following requirements:

We must have written permission from you allowing your child to ride on the van/bus. You must register your child with the Awana secretary. If your child would like to bring a friend, prior arrangements must be made. Children without written consent cannot be allowed to ride on the van/bus. Unless your child provides a handwritten note stating otherwise, the child must be taken home in the van/bus and dropped off at the place he/she was picked up. The **only exception** to this is if a parent/guardian is at the church at the time of dismissal. In this case, the children should go home with the parents. Please make sure you let the club director or van/bus driver know you have taken your child so that we will not be looking for him/her. For everyone's safety and comfort, children are expected to sit and talk quietly while in the van/bus. Children whose behavior is distracting to the driver will lose the privilege of riding the van to Awana.

DISCIPLINE

It is our desire that all children coming to the Awana program have the opportunity to learn about the Gospel of Jesus Christ and to grow in Christ by learning God's word. We want our program to bring glory to God and to prepare children for what is the most important decision in their lives. Therefore, it is important that we are disciplined so that everyone can learn.

Discipline means to teach, not to punish. We will do our best to teach your children by example. We will speak to a child privately if there is a behavioral problem that cannot be ignored. We use the three count method for a clubber who continues to misbehave after a warning about inappropriate behavior. If the child does not change his/her behavior after 3 warnings, he/she will be excused from club and taken to the Commander. The Commander will talk to the child and notify the parents of the problem. The child will receive a "Commander's Count". After three "Commander's Counts," the child will not be permitted to return to the club for remainder of the club year. We do not wish for any child to reach this point, but disruptive behavior is not fair to the clubbers who have come to learn. We hope that by being prepared and working together with you, we will experience minimal discipline problems.

Awana Handbooks and Uniforms

ENTRANCE BOOKLETS

New clubbers are required to pass all sections in the entrance booklet before they may become an official club member. This gives children and parents a chance to see what Awana is all about before making the investment in a handbook and uniform. Once all sections in the entrance booklet are completed, clubbers are eligible to purchase the club handbook and uniform.

HANDBOOKS

There is one handbook for each school year. However, if a child begins a club and has not completed the first book of that club, he/she will begin with the first book. This may mean that more than one book will be purchased during the club year. Books are \$10.00 each.

UNIFORMS

Uniforms are required for each club meeting once a child has become a member. Children use the uniforms to display their awards and promote unity within the club. Points are awarded to each clubber in uniform. Uniforms vary between clubs, with a cost ranging from \$10.00 - \$15.00.

Also, because we play games on the pavement, we require that your child wear long pants/capris (no shorts) and tennis /rubber-soled shoes to club. If proper shoes and pants are not worn your child will not be able to participate.

DUES

Awana is designed to be a self-supporting program and dues help defray the cost of awards. – \$10.00 per year

It is our desire that all children come to the Awana program without the worry of money. We know that the cost may be a concern for some families. We have sponsorships available for those with financial needs. Please see the Awana Commander, Secretary, or Club Directors. **No child will be turned away due to inability to pay for Awana.**

We are delighted that your children will be a part of our Awana program this year! It is a special time for children to learn and grow together in the Word of God.

Price List

Dues: \$10.00 for the year

Handbook: \$11.00 each

Uniforms:

Puggles Shirt: \$10.00

Cubbies Vest: \$11.00

Sparks Vest: \$11.00

T&T (3rd-4th) \$16.00

T&T (5th-6th) \$16.00

Trek Shirt: \$15.00 / Student Leaders \$20.00

Journey Shirts \$15.00 / Student Leaders \$20.00

Payment Options: Full Year or Half Year:

Puggles	\$25.00	\$12.50 twice a year
Cubbies	\$32.00	\$16.00 twice a year
Sparks	\$32.00	\$16.00 twice a year
T&T	\$37.00	\$18.50 twice a year
Trek	\$36.00 / \$41.00	\$18.00 twice a year
Journey	\$36.00 / \$41.00	\$18.00 twice a year

Backpack Puggles: \$8.00 (optional)

Book Bags Cubbies & Sparks: \$6.50 each (optional)

Backpack T&T: \$8.00 (optional)

Backpack Trek & Journey: \$5.50 (optional)

We want every child to have a handbook and uniform. Please do not allow the cost to interfere with your child's participation in Awana. If the cost is a problem, please see the Commander or the Club Secretary.